

## RECEIVING SHAREHOLDER COMMUNICATIONS

COMPANY  
LOGO

[date]

Dear Shareholder

As a [**Company name**] shareholder you receive a number of communications from us. However, from this year we will no longer automatically be mailing to you hard copies of the Annual Report or Half Year Report. [**Company name**]'s Annual Report for the year ended [date] is now available on our website, and [**Company name**]'s Half Year Report for the six months ended [date] will be available on our website around [date]. You can obtain copies of these reports at [**website location**].

We will send you, free of charge, a hard copy of the Annual Report and the next Half Year Report prepared under the NZSX Listing Rules if requested within 15 working days of receiving this form. The Board has not prepared a concise annual report for the year ended [date]. [**Note: this assumes no concise annual report is prepared. If a concise annual report is prepared, the further provisions of s209 need to be complied with**]

To receive posted copies of [**Company name's**] Annual and Half Year Reports, please tick the box below, ensure that all joint holders of shares sign at the bottom of the page, and return it in the reply paid envelope provided or fax to [**share registrar fax number**]. If you have any questions about changing how you receive shareholder communications, please contact [**share registrar**] on [**phone number**].

Please see the attached appendix for [**Company name**]'s substantial security holder disclosures.

### COMPLETE THIS SECTION

RECEIVING HARD COPY OF ANNUAL AND HALF YEAR REPORTS

Please tick

I/We request to receive printed copies of [**Company name**]'s Annual and Half Year Reports each year.

### ALL HOLDERS MUST SIGN HERE

Shareholder Number: [**pre populated by share registrar**]

Signed: \_\_\_\_\_

Shareholder Names: [**pre populated**]

Signed: \_\_\_\_\_

(all joint holders must sign)

PLEASE INSERT THIS ENTIRE PAGE IN THE REPLY PAID ENVELOPE SUPPLIED OR FAX TO [**fax number**]